



TODAY'S DATE: _____

Referred by: _____

Client Intake Sheet

Your Information:

Full Name:

Maiden Name:

Birthdate:_____

Place of Birth:

Ethnicity:_____

Address:

Email:

Phone #s:

_____ (home)

_____ (mobile)

Soc Sec #:

Dr License #:

Date of Marriage:

Date of Separation:

City/State/County of Marriage:

Employer

Employer Address/phone:

Former Attorney:

Type of Case:

Opposing Parties Information:

Full Name:

Maiden Name:

Birthdate:_____

Place of Birth:

Ethnicity:_____

Address:

Email:

Phone #s:

_____ (home)

_____ (mobile)

Soc Sec #:

Dr License #:

Date of Marriage:

Date of Separation:

City/State/County of Marriage:

Employer

Employer Address/phone:

Former Attorney:

Type of Case:

Children(s) Information:

Child 1:

Full Name: _____

Birthdate: _____ Place of Birth: _____

Current Address: _____

Phone: _____

Social Security Number: _____

Please list addresses for the past five years, including whom the child resided with:

Child 2:

Full Name: _____

Birthdate: _____ Place of Birth: _____

Current Address: _____

Phone: _____

Social Security Number: _____

Please list addresses for the past five years, including whom the child resided with:

Child 3:

Full Name: _____

Birthdate: _____ Place of Birth: _____

Current Address: _____

Phone: _____

Social Security Number: _____

Asset/Debt Information:

Please list all assets and purchase dates (i.e. real estate, vehicles etc.), and whom you propose that they go to: (attach add'l sheet if necessary)

Wife

Husband

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please list all debts and dates you acquired them (i.e. mortgage, credit cards etc):

Income (used to determine child support):

Wife/Mother's Monthly Income: _____ (please provide 3 months of paystubs and most recent federal tax return)

Husband/Father's Monthly Income: _____ (please provide 3 months of paystubs and most recent federal tax return)

Parenting Plan Proposal:

Please list your ideas for custody/visitation with the other parent:

Additional Information:

Does the other party have an attorney? _____ If Yes, please provide the name, address and phone number of the attorney.

Have you been served with any legal paperwork regarding this matter? _____. If yes, please provide copies of what you were served with and list the date on which you were served.